

061004T4ICT
ICT LEVEL 4
IT/0S/ICTA/CC/05/4/A
Use the Internet
Nov/Dec 2024



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

Time: 2 HOURS

INSTRUCTIONS TO CANDIDATE:

1. You are required to perform the following tasks
 - i. **TASK 1: Demonstrate using search engines.**
 - ii. **TASK 2: Apply internet communication tools.**
2. You have been provided with the following resources for the practical tasks:
 - i. Working Computer installed with a Chrome browser
 - ii. Internet connectivity

TASK 1: Demonstrate using search engines.

(25 marks)

Using chrome internet browser perform the following activities

1. Set yahoo as the default search engine.
2. Set “Swahili” as preferred language.
3. Change download location folder to “Desktop”.
4. Search for “ks_884.18”
5. Open the exact link on a new Tab
6. Download the document.
7. Add the current Tab address to the bookmark.
8. Close the browser.

TASK 2: Apply internet communication tools.

(25 marks)

Using a browser of your choice

1. Write an email to the Director, Rumil Company Limited requesting for industrial attachment.
Use Arial font type, blue font color and left align the body.
2. Attach the document you downloaded in **TASK 1**. Send the email to director@rumil.co.ke
3. Set the mail as high priority
4. Forward the email to hr@rumil.com