

**061004T4ICT**  
**ICT LEVEL 4**  
**IT/0S/ICTA/CC/05/4/A**  
**Use the Internet**  
**Nov/Dec 2024**



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION  
COUNCIL (TVET CDACC)**

**PRACTICAL ASSESSMENT**

**Time: 2 HOURS**

**INSTRUCTIONS TO CANDIDATE:**

1. You are required to perform the following tasks
  - i. **TASK 1: Demonstrate using search engines.**
  - ii. **TASK 2: Apply internet communication tools.**
2. You have been provided with the following resources for the practical tasks:
  - i. Working Computer installed with a Chrome browser
  - ii. Internet connectivity

**TASK 1: Demonstrate using search engines.**

**(25 marks)**

Using chrome internet browser perform the following activities

1. Set yahoo as the default search engine.
2. Set “Swahili” as preferred language.
3. Change download location folder to “Desktop”.
4. Search for “ks\_884.18”
5. Open the exact link on a new Tab
6. Download the document.
7. Add the current Tab address to the bookmark.
8. Close the browser.

**TASK 2: Apply internet communication tools.**

**(25 marks)**

Using a browser of your choice

1. Write an email to the Director, Ruml Company Limited requesting for industrial attachment.  
Use Arial font type, blue font color and left align the body.
2. Attach the document you downloaded in **TASK 1**. Send the email to [director@rumil.co.ke](mailto:director@rumil.co.ke)
3. Set the mail as high priority
4. Forward the email to [hr@rumil.com](mailto:hr@rumil.com)