061306T4CSC

COMPUTER SCIENCE LEVEL 6

ICT/OS/CS/CR/11/6/A

Understand Graphic Design

Nov/Dec 2024

TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION

COUNCIL (TVET CDACC)

PRACTICAL ASSESSMENT

OBSERVATION CHECKLIST

INSTRUCTIONS TO ASSESSOR

1. For shared resources clear the Computer off the previous candidate's work

2. Allocate **10** minutes for the candidate to identify and confirm the availability of the

   resources.

Candidate's name & Registration No.	
Assessor's name & Reg. code	
Venue of Assessment	
Date of assessment	
(Indicate the marks available and marks obtained respectively. Award marks appropriately as guided for in the items for evaluation indicated. Give a brief comment where necessary)	

Items to be evaluated:	Marks allocated	Marks obtained	Comments
TASK 1 : Design a business card			
a) Adhered to prescribed safety as per workplace procedures • Observed Computer ergonomics (cabling, sitting posture). *(Award 2 Marks or 0)*	**2**		
b) Identified the necessary design tools for the graphic Design project *(Award 2 marks or 0)*	**2**		
c) Created appropriate layers. - At least 2 layers *(Award 2 marks or 0 for each)*	**4**		
d) Included the business card details • Name, Title, Company, Phone, Email, Website and Address *(Award $^1/_2$ mark for each or 0)*	**4**		
e) Identified graphic design elements, principles and techniques as per the design. *(Award 3 Marks or 0)*	**3**		
f) Saved the design in PDF format *(Award 2 Marks or 0)*	**2**		
g) Printed the business card design on the glossy paper *(Award 3 Marks or 0)*	**3**		
TOTAL	**20**		
PRODUCT CHECKLIST			
(NOTE: *This should be marked only from the final printed design and not the softcopy*)			
h) Clarity: easy to read and well organized. *(Award between 0 and 3, 0 poorest, 3 best)*	**3**		
i) Typography: Effective use of fonts, legible and	**5**		

professional. *(Award between 0 and 5, 0 poorest, 5 best)*			
j) Color Usage: Professional and visually appealing color choices. *(Award between 0 and 3, 0 poorest, 3 best)*	3		
k) Design Balance: balanced design, visually appealing, good use of space. *(Award between 0 and 5, 0 poorest, 5 best)*	5		
l) Error free and Content Accuracy *(Award between 0 and 3, 0 poorest, 3 best)*	3		
m) Bleed and Trim: trim area properly set, avoid white borders. Has been cut accurately along the trim lines *(Award between 0 and 3, 0 poorest, 3 best)*	3		
n) Creativity *(Award between 0 and 3, 0 poorest, 3 best)*	3		
o) Overall product design rating *(Award between 0 and 5, 0 poorest, 5 best)*	5		
TOTAL	30		
TOTALS	50		

ASSESSMENT OUTCOME		
The candidate was found to be: **Competent** ☐ **Not yet competent** ☐ *(Please tick as appropriate)* ***(The candidate is competent if s/he gets 50% or higher of the items of evaluation correct)***		
Feedback from candidate:		
Feedback to candidate:		
Candidate's signature:	**Date:**	
Assessor's signature:	**Date:**	

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